

**Wildwood Community Association (WCA)
Board Meeting
Minutes
February 16, 2016 at 7:00 p.m.**

In attendance:

Directors

Kevin Phillips	Director Advocacy
Sean Jeffers	Director at Large
Shirley McIntyre	Secretary
Paige Martin	Director Memberships
Marni Lingard	Director at Large
Rachel Sawyer	Director Community Garden
Staci Rollefstad	Director at Large
Tracy Smith	Director Sports and Programs
Carolyn Smith	Director at Large
Robyn Birdsell	Acting President
Gord Owen	Director at Large
Alison Laberge	Director Volunteers

Guests/Community Members

Jim Pust	Community Member
Stephanie Buchan	City of Calgary

Regrets

Allan Birce	Treasurer
Joanne Birce	Director Events

1. Welcome & Introduction

Robyn welcomed everyone and called the Board meeting to order at 7:05 p.m.

2. Minutes of Previous Meeting

Paige moved that the minutes of the January 19, 2016 meeting be approved as corrected; Carolyn seconded the motion. Motion carried.

3. Reports

a) President's Report – Robyn

Councillor Woolley has invited a community member as his guest at a Flames hockey game on Wednesday, March 9. Carolyn indicated an interest.

Following complaints about how icy the parking lot was Jen hired a company to scrape the parking lot. Apparently the company hired to clear the sidewalks had not been asked to do the parking lot!

Last month Rachel indicated that someone who was renting the hall for a fitness class did not have their rental agreement extended and with no notice. There was a misunderstanding about a conflict with the Bow Cliff Seniors which has now been straightened out.

Our lease with the Wildwood Playschool is up at the end of this year. Robyn asked for volunteers for an ad hoc committee to determine the terms of a new lease agreement. Certainly others can send their comments to Robyn but this should be a dedicated discussion and not part of a board meeting.

The FCC has sent a number of emails regarding various programs; board members are on the FCC mailing list and will likely receive relevant information and can take advantage of it as they wish.

b) Treasurer's Report – Allan
Allan is away so no treasurer's report.

c) Directors' Report
Tracy is writing an article for the front page of the Warbler; if anyone has anything to add to the Warbler, the deadline is February 20th.

Tracy moved that the Directors Report be accepted as presented; Sean seconded the motion. Motion approved.

d) City of Calgary Report
Stephanie Buchan was at the meeting. Facility Operation Coordinators from the City are visiting all community halls to identify any safety concerns.

Stephanie offered a succession planning session and a meeting to discuss how Stephanie can support us.

e) Councillor's Report - Evan Woolley
Councillor Woolley was not at the meeting.

4. Discussion/Decisions made by e-mail between meetings

Marni moved that \$850 + labour costs be approved for an LED motion detector light above the patio. This is in view of the vandalism that has occurred at the Community Garden. Rachel seconded the motion. Twelve additional board members responded "yes" via email. Motion carried.

5. Items for Follow up from Previous Meeting

a) Community Calendar on WCA Website? – Robyn
No follow-up.

b) Sponsorship Policy – Marni/Gord/Robyn

When Joanne is back from vacation a meeting will be held and this policy finalized. It will be on the March agenda.

c) Advocacy Policy – Robyn/Kevin

Kevin is confident this policy will be complete and on the March agenda.

d) Building Access System – Monte

Monte has contacted several companies. He has a general price quote from one that needs to be qualified with a visit. A second company is coming for a site visit on Friday and he will attempt to get a third quote. Generally the capital cost (latch, controller, installation) is about \$4000 for one door. Ongoing costs are about \$50/month including Internet service. One or more people can manage the system remotely and different levels of access are available to different people.

Once the other quotes are obtained, Monte will provide details and a firm price and a decision can be made by the Board.

e) Action re attic insulation/heat tape – Erwan/Cathy

No action.

f) Nominating Committee – Robyn/Executive Committee

No action.

g) Emergency Ops Procedure Manual – Erwan/Phil

No action.

h) Hall-cleaning schedule – Jaye

No specific action on a schedule. In addition to the regular cleaning, we will hire professional cleaners two times/year and if required, additional times.

i) Any further discussion re vandalism in garden? – Marni/Rachel

Jim Pust, who installed the lighting in the garden, attended the meeting to discuss camera installation. Jim provided information on two different camera systems: one at a cost of about \$2500 and the second at about \$2250. Installation of either would be about \$1000. There was some discussion about whether the lights have already been a deterrent. Jim will look at some other possibilities and we will continue to monitor, especially as spring/summer approaches. A piece will be written for the Warbler advising residents that it may be young people from our neighborhood who are causing the damage.

New Business Requiring Input/Discussion:

a) Front Lawn Mowing – Garden Committee or Outsource?

The garden committee will mow the lawn this year assuming that the garden equipment is in working order, which Erwan and Phil have assured them it is. This can be re-visited in June and/or the fall to decide about future years.

b) New Garden Projects: fixing back of hall, solar panels, insulating roof - Carolyn
Money saved from mowing can be put back into garden/facility projects. Carolyn offered some ideas. The Garden Committee will take this away and make a proposal to the WCA.

Stephanie indicated that another of her communities is putting solar panels on their roof with a substantial savings in operating cost. It is the installation costs that are high. The Alberta government is offering grants for solar panels but only 20% of the cost.

b) AED - Marni

The organization that we were dealing with on this issue advised that there is no money to continue the program. And so, we have to purchase ourselves. In September 2015 the WCA approved \$2500 to purchase this unit as follows: *(Marni Lingard motioned that we purchase one View AED and paediatric pads for a cost of up to \$2500 that will be located inside the hall. Phil Gervais seconded. Motion carried.)*

Marni will go ahead with this initiative. Sean will ensure there is language in the rental agreements regarding the use of the device and that if used, it must be reported.

Thanks to Marni for her work on this!

c) Community Garden Policies: Communications, Governance, Finance - Rachel

The three policies developed by the Garden Committee were provided to the Board for review. There was only one comment – to ensure that it is clear in the policies that the Garden Committee falls under the WCA Board. Shirley will review and include that wording and send to Rachel for review. Other than that, the Board approves the policies.

d) Pickleball – New Options for Floor Markings – Tracy

Tracy and the pickleball people came up with another option – to use chalk to mark the lines. The Board is fine with that as long as it doesn't mark the floor. They'll test for that and then try that alternative.

e) Flight Path Changes - Kevin

In 2014 with the completion of the new runway at YYC, the airport authority and NAV Can developed new flight paths. While the new paths make sense for safety, flight coordination and efficiency, there is now a permanent pathway that allows for more and more aircraft in that space. There is a group of communities affected by the noise that WCA has been involved with since about November. While developing these new paths, the airport authority was under no obligation to consult however now, they are compressing further and so are conducting open houses to discuss with the affected communities. They seem fixed on the particular flight patterns and not on those affected by the noise on the ground. The results of the open houses haven't yet been published but we don't want to wait for the report; rather, people should be heard now including making comments to the Minister ahead of the debate that will come.

Kevin asked for reaction around the table; some people had not noticed, others had but had become used to that type of noise from living in other cities. The Advocacy Committee will continue to be involved in this issue. The objective is to affect change in the flight paths as has happened in other cities.

The affordable housing complex site is contaminated and so some assessment of that site will be required before further work is done.

About 12 letters from community residents were sent to the City regarding the secondary suite on 45th St.

f) Volunteer Appreciation Questions – appreciation for minors; non-member appreciation - Alison

It was agreed that minors will be invited to the appreciation evening and that non-members (of the community) will also be invited. If people are volunteering, they are showing their commitment to the community and the events.

There was some discussion about no-shows and the cost involved. Last year about 30 people RSVPed yes, and then didn't show. That prevents others from attending and incurs additional costs since we still have to pay a caterer. We will think of a diplomatic way to let people know this and then ask them to advise if they cannot attend.

And finally

We've been approached by a local company to be a pilot for traffic signs – similar to the iSlow signs. We agreed we could be a test site but won't provide funding or pay for the signs.

The meeting was adjourned at 8:35 pm.

The next Board Meeting is March 15, 2016 at 7:00 p.m.