

**Wildwood Community Association (WCA)  
Board Meeting  
Minutes  
November 15, 2016 at 7:00 p.m.**

**In attendance:**

**Directors**

|                  |                              |
|------------------|------------------------------|
| Sean Jeffers     | President                    |
| Jason Beck       | Vice-President               |
| Shirley McIntyre | Secretary                    |
| Meredith Stacey  | Secretary                    |
| Allan Birce      | Treasurer                    |
| Marni Lingard    | Director Events              |
| Cheryl Northey   | Director at Large            |
| Tracy Smith      | Director Sports and Programs |
| Paige Martin     | Director Memberships         |
| Felicia Esposito | Director Communications      |
| Jim Beswick      | Director Volunteers          |
| Rachel Sawyer    | Director Community Garden    |
| Lynn Brown       | Director Grants              |
| Alison Laberge   | Director at Large            |
| Cathy Gervais    | Director at Large            |
| Phil Gervais     | Director Facilities          |
| Robin Birdsell   | Past President               |

**City of Calgary Representatives**

|                 |                                       |
|-----------------|---------------------------------------|
| Heather Gibbons | Neighbourhood Partnership Coordinator |
| Evan Woolley    | City Councillor, Ward 8               |

**Community Members/Volunteers**

|                |                    |
|----------------|--------------------|
| Chris Brown    |                    |
| David Smith    |                    |
| Jesse Smith    |                    |
| Holly Durand   | Playschool Liaison |
| Mike Bracko    |                    |
| Kim Jones      |                    |
| Jim Pust       |                    |
| Karen Tumbach  |                    |
| Thomas Kenny   |                    |
| Richard Cairns |                    |
| Carol Hanna    |                    |
| Father Herkel  | St. Dennis Church  |
| Brian VanVliet |                    |

**Regrets**

none

### **1. Welcome & Introduction**

Sean welcomed everyone and called the Board meeting to order at 7:10 p.m.

### **2. Minutes of Previous Meeting**

***Paige moved that the minutes of the October 18, 2016 meeting be approved; Felicia seconded the motion. Motion carried.***

Lynn was not here but on the minutes she had a motion approval noted. October 18<sup>th</sup> minutes to be revised by the Secretary (MS).

### **3. Reports**

#### a) President's Report – Sean

Nothing to report.

#### b) Treasurer's Report – Allan

Budgets needed by mid Dec. Nothing to report. Our cash position is improving; might have to consider putting cash into a GIC.

***Allan moved that the Treasurer's Report from September be accepted as presented; Tracy seconded the motion. Motion carried.***

#### c) Directors' Report

#### d) City of Calgary Report – Heather Gibbons

Douglas Fir Trail: Geotech study will be available in Late November; public consultation to take place in early 2017

Trees/Tennis Court: Tomko is familiar with working with City Parks regarding trees. They will speak with the city next week.

Grant: Sport facility renewal, \$758K open to community associations on city-owned land. Application process is long, prescreen is Dec 21. Takes 8mo to find out if you get it. Min project budget is \$200K. 75% funding. We will proceed with grant process we are already pursuing for the tennis courts.

Insurance: meeting at Southview to discuss community issues with insurance. December 6, 2016.

Heather to pass along info to Felicia to put in the Warbler.

We would like Ron Bucken from Parks to attend a WCA meeting.

#### e) Ward 8 Representative – Evan Woolley

Douglas Fir Trail: Evan will come back in Jan/Mar to come back and talk to us. The trail construction was funded with a number of other Ward 8 parks projects of which many have been cancelled due to a reduction of Enmax dividends. They are trying to prioritize projects and currently this project is in a lower priority ranking. Paige brought up that the lookout is closed – Evan suggested speaking directly with Ron Bucken but Evan will follow up with him. Citizen concern is also due to a lack of communication and the timeline as well as increased tenting in the area. Edworthy Park and Quarry Trail upgrades are also uncertain due to funding – Evan to follow up and report back on their priority standing.

Affordable Housing: Developers and the City are looking at options on how to remediate and/or work around the contamination from the dry cleaners. They want to start digging by the end of the year. Originally 48 units now may be closer to 30.

Traffic Study on 37<sup>th</sup>: City performed engineering and brought forward proposals. Soon to be implemented (potentially by the end of the month).

#### **4. Discussion/Decisions made by e-mail between meetings**

##### a) Security Questions to Federated Calgary Communities - Sean/Marni

Federated Calgary Communities responded that they started with lights but moved to security cameras and found them to be successful. They are primarily reactive systems (not proactive). No empirical evidence given to define success. Still deciding what to do (cameras vs. lights). Putting away fire pit has potentially helped.

##### b) Recycling Bins – Marni

Marni provided a quote from Busch Systems regarding the recycling and compost bins that we are required, under a City bylaw, to provide. The quote was for just less than \$1400 and Marni moved that Board approve this expenditure; Allan seconded the motion and 8 directors voted “yes”. Motion carried. Marni will have signs printed for the bins and will look for an organization to empty the bins periodically.

#### **5. Items for Follow up from Previous Meeting**

##### a) Nominating Committee – Sean (tabled until January)

b) Emergency Ops Procedure Manual; Facility Maintenance Schedule – Phil  
Still working on it.

##### c) Parking Lot/Tennis Courts – Chris

Meeting with Parks on Thursday at 10am to discuss the trees – anyone interested please reach out to Chris.

##### d) CMM Database Access for Directors/Coordinators – Gordon

Sean can't get ahold of Gordon.

##### e) Development of 4620 Bow Trail – Father Herkel

City owns 60% of the property; St. Dennis church owns 40%. City is selling to a liquor store. 18 parking stalls next to liquor store for customer parking. Father concerned that more than half the parking lot will be removed and therefore more of his church member will park on our streets. The park'n'ride will be closed so potentially more people could be parking in our neighbourhood for commuting purposes.

Traffic concern: only one access (church and store to share). Could be a safety issue when drivers enter the lot from Bow Trail.

Evan Woolley noted that these decisions rest with council but he tries to make decisions based on “highest and best” criteria; not just highest bid. He believes the land has not been sold at this point – there is just a proposal through a bidding process.

Access/parking all decided through a development permit process which is circulated to

the community. Evan will clarify the status of the process and will send an email to Sean.

f) Parking Lot Lights – Sean

Timers have been set. The ballast needs to be replaced on one and we have parts on another. Dobin electrical will come out this week.

g) Attic Insulation – Phil

Obtained 3 quotes; getting everything into a grant.

***Lynn moved that the board approve the CCG grant for \$20,000; Rachel seconded the motion. Motion carried.***

h) Lockbox Installation – Phil

Bought the lockbox, needs to install.

i) Memorial Bench for Bev Wong – Marni/Sean

Bench to be installed in the spring.

j) Recycling Bins – Marni

Bins should be arriving next week. Next will be the rental contract.

k) Building Management – Shirley

We will post the position in the Warbler first and then try the FCC. Sean/Cheryl/Shirley will conduct the interviews. If we don't get anyone qualified by Dec 31 then we will go outside of the neighbourhood.

**6. New Business Requiring Input/Discussion:**

a) Hockey Rink Lights: Energizing Spaces Grant through the Federation of Calgary Communities and Enmax – Marni

Enmax used to take care of the rink lights; they don't anymore. Enmax suggested applying for the grant to get the lights. Lynn will do the grant. Heather doesn't think this is the right one but will follow up next meeting.

b) 2017 Budget Process – Allan

Allan will forward his project look-back document to the board for review to assist with budgeting.

c) Playground at White Oak/Spruce Dr. – Marni

This playground is coming up for refurbishment on a life cycle. There is a grant for a new playground through the Parks Foundation. If we want to provide input, we need to assist in defining the scope of what we want for that new playground and that would be done through the grant application. For a park that's up for refurbishment, there are a few options: 1) city defines scope and pays 2) community applies for grant, gets funding, and as a result has greater influence 3) hybrid where we bring grant funding and city contributes and we provide input 4) city determines that there are enough parks in the community and can repurpose the park if the community is silent. Community

member Brian VanVliet volunteered to lead the grant application but wanted to know if he has WCA support. The grant would involve outlining a preliminary scope of the playground. Brian's recommendation is to upgrade the two play structures (<\$60K). More details to come from Brian; Felicia and Sean to assist. Decisions to be made via email as grant deadline is prior to next meeting.

d) Wildwood School – Trees – Marni

Limited line of sight in the school playground due to trees – solution is to trim lower branches. Community association planted originally but trees are on Parks' land. This is an issue for the school to work with Parks.

**The meeting was adjourned at 9:05 pm.**

**The next Board Meeting is January 17<sup>th</sup> 2017 at 7:00 p.m.**