

**Wildwood Community Association (WCA)  
Board Meeting  
Minutes  
November 17, 2015 at 7:00 p.m.**

**In attendance:**

**Directors**

Carolyn Smith	Director at Large
Kevin Phillips	Director, Advocacy
Sean Jeffers	Director at Large
Allan Birce	Treasurer
Shirley McIntyre	Secretary
Paige Martin	Director, Memberships
Marni Lingard	Director at Large

**Guests/Community Members**

Stephanie Buchan	City of Calgary
Heather Albers	Playschool Liaison
David Smith	Community Member
Mike Pleiter	Community Member

**Regrets**

Robyn Birdsell	Acting President
Tracy Smith	Director, Programs & Sports
Gordon Owen	Director at Large
Rebecca Nicholas	Director at Large
Jaye Bacon	Director, Hall Rentals
Alison Laberge	Director, Volunteers

**1. Welcome & Introduction**

Robyn was unable to attend the meeting; Kevin Phillips chaired the meeting in Robyn's absence. Kevin called the Board meeting to order at 7:10 p.m.

**2. Minutes of Previous Meeting**

***Carolyn moved that the minutes of the October 20, 2015 meeting be approved as written; Sean seconded the motion. Motion carried.***

**3. Reports**

a) President's Report – Robyn  
No report.

b) Treasurer's Report – Allan

Allan provided a new-format Treasurer's Report that combines the information on one spreadsheet, rather than the several reports produced by the accounting software.

The budget for 2016-17 will be approved at the January meeting and Allan requested budget information from each of the portfolios not later than Saturday, December 19<sup>th</sup>. As usual, the executive will review in detail the budget prior to the January meeting and bring it to the Board for final approval.

***Allan moved that the Treasurer's Report be accepted as presented; Carolyn seconded the motion. Motion carried.***

c) Directors' Report

Tracy asked via the Directors' Report who should keep the extra key to the lockbox for Pickleball; it was agreed that Tracy would be the best person to keep the key.

A question was asked about the speech therapy clinic proposed in Westgate. There will be 4 practitioners working at any one time so both parking and increased traffic are issues. The business is proposed to be in half of a duplex. Rezoning is required. The concern for the Development Committee is the precedent-setting nature of this development on Bow Trail.

The City was doing environmental testing on the lot on 45<sup>th</sup> St. and Bow Trail likely in preparation to sell.

Mike Pleiter asked a question regarding the two town homes being built on one lot just north of Wildwood Drive off Spruce. That lot on Wildwood Drive, plus a couple of others, have always been zoned R2 and so that development was expected. It was suggested that an article in the Warbler (and/or a link to a City website) explaining about that zoning, would help people understand and perhaps alleviate fears of people who think that is a precedent.

A west side communities group invited us to join them to find out if anything can be done about the increased air traffic since the new runway was built. Mike has some knowledge about air traffic patterns and provided some additional information on air traffic patterns.

Halloween Party was successful; the kids had a great time and the deejay was very entertaining. The adult portion of the evening was cancelled. Movie night was also a success with about 70 people attending to see the movie "Inside Out".

***Carolyn moved that the Directors Report be accepted as presented; Paige seconded the motion. Motion approved.***

d) City of Calgary Report

Marilyn is still away and Stephanie attended the meeting in her place. Stephanie has been speaking with Lynn regarding an outstanding grant. WCA applied for the

Community Conservation Grant in 2014 and the deadline for work completion is due November 30<sup>th</sup>. Before we can be reimbursed for the work done, we need to complete a Business Plan. Stephanie has very kindly drafted a business plan and will work with us to complete that prior to November 30<sup>th</sup>. Stephanie will send the draft and we will set up a meeting to finalize.

e) Councillor's Report - Evan Woolley

No report.

#### **4. Discussion/Decisions made by e-mail between meetings**

a) *Erwan moved that \$400 be approved to repair/retrofit the lights at the front entrance of the community hall; Marni seconded the motion. Nine board members responded "yea" via email. Motion carried.*

b) *Joanne moved that \$12,000 be approved to upgrade the audio/visual system in the Community Hall and provided a quote from the vendor for equipment and installation; Lynn seconded the motion. Twelve board members responded "yea" via email. Motion carried.*

#### **5. Items for Follow up from Previous Meeting**

a) Community Calendar on WCA Website? – Robyn

No follow-up.

b) Garbage bins – do we need a lock on the bins to keep random people from dumping their trash? The hockey net that was there last month belonged to the Community. We'll monitor for another month or so and determine whether we need a lock.

c) Sponsorship Policy – Marni/Gord/Robyn

No opportunity to get together and so this has not been completed.

d) Advocacy Policy – Robyn/Kevin

No opportunity to get together and so this has not been completed.

f) Business Planning Meeting – Robyn (through Marilyn)

This will be completed prior to November 30<sup>th</sup> with Stephanie Buchan as our City representative.

g) Building Access System – Robyn

Nothing to report yet; Robyn is still looking at options.

#### **New Business Requiring Input/Discussion:**

a) Budgets and Plans for 2016-17 – Allan

Those in charge of an area that spends money need to have budgets in by December 19<sup>th</sup>. Allan will send out information on actual expenses for this year to help with next year's budgets.

b) Christmas Decorations – Shirley

It was agreed last year by those decorating the hall, that some of the decorations were looking a bit tired and need to be refreshed.

***Shirley moved that \$250.00 be approved to purchase new decorations; Marni seconded the motion. Motion carried.***

And finally:

There are mice in the hall; Jennifer has been notified. Neither Jaye nor Jennifer was able to attend the meeting. Shirley will follow up with them to make sure they know and have a plan.

Kevin advised that there are two on-line surveys from the City of Calgary: one is regarding skateboard ramps and the maximum size allowed before needing a development permit. The second one is regarding the Westbrook pedestrian overpass.

Mike suggested we be proactive as far as Canada Post and the neighborhood mailboxes and find out specifications regarding the box size, location, etc. before the backhoe shows up! Paige offered to undertake that.

Mike also commented on the continual changes to the streetlights around Wildwood and in the City in general. Are they being changed too quickly considering that it's our tax dollars being spent.

People need to be thinking of a replacement for Robyn and other vacant positions (VP, Communications Director). Any of these roles could be shared by a couple of people. Why aren't people stepping up? Mike offered some thoughts: he believes the structure of the board is very good right now and we need to look for a VP that is committed to move into the President's role. He suggested board recruitment be an ongoing effort and that people need to be asked face-to-face.

Other comments: Make the meetings more like an event for some social time as well as business, everyone on the Board should make an effort to bring someone new to a meeting, ask people who we think would contribute to the Board, are people concerned about being on the Board in light of some of the recent and emotional development meetings.

**The meeting was adjourned at 8:30 pm.**

**The next Board Meeting is January 19, 2016 at 7:00 p.m.**